

**इंजीनियरिंग प्रोजेक्ट्स (इंडिया) लिमिटेड
(सू. प्रौ. विभाग - नई दिल्ली)**

EPI/CO/ITD/OTHSYS/034

Date: 02.07.2025

Subject: Request for Quotations (RFQ) for "Supply of Seven (7) nos. software (MS office 2024 Home & Business license)" for EPI, CO.

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Vendors are requested to submit their sealed quotation in the prescribed format only latest by 09.07.2025 to the address given below:-

Sl. No.	Description	Quantity	Unit Price without GST (In Rs.)	Total Price without GST (In Rs.)	GST (%)	Total Amount with GST (In Rs.)
1	MS office 2024 Home and Business software License	07 Nos				
Grand Total in Words =						

Terms and Conditions:-

- Licenses must be delivered within one week from the date of issuance of purchase order.
- Payment shall be made upon submission of GST invoice, no advance payment shall be made by EPI.
- Payment will be made after successful supply of licenses.
- Quote should remain valid for at least one month from the date of the RFQ.
- Authorized resellers/OEMs/dealer should submit the certificate of authorization.

We request you to provide your best quote duly signed and stamped in the sealed envelope **mentioning the subject matter as "Quotation for supply of 07 nos. MS office 2024 home and business software licenses" on the envelope**, your quotation should be submitted by 09.07.2025 upto 03:00 pm, in single sealed envelope to the address mentioned below:-

**HOD (IT)
IT Division
Engineering Projects (India) Limited,
Core-3, Scope Complex,
7-Institutional Area, Lodhi Road,
Delhi-110003.**